

## *Show Me the Money!* For the Month of:

EXPENSES	AMOUNT	EXPENSES	AMOUNT
<u>Advertising</u>	-Business Cards, Flyers, Client Connection	<u>Propay</u>	-Charge for Processing Credit Cards
week 1		week 1	
week 2		week 2	
week 3		week 3	
week 4 & 5		week 4 & 5	
<u>Babysitting</u>	-For Parties and Meetings	<u>Office Supplies</u>	-Paper, Notebooks, Printer Ink
week 1		week 1	
week 2		week 2	
week 3		week 3	
week 4 & 5		week 4 & 5	
<u>BC Orders</u>		<u>Office Equipment</u>	-Printers, Phones, Computers
week 1		week 1	
week 2		week 2	
week 3		week 3	
week 4 & 5		week 4 & 5	
<u>Booth</u>	-Fees for fairs	<u>Parking</u>	-Garage Fees for Meeting/Events
<u>Business Expenses</u>		<u>Postage</u>	-Invites, Products, Hostess Packets
week 1		week 1	
week 2		week 2	
week 3		week 3	
week 4 & 5		week 4 & 5	
<u>Charity Donations</u>		<u>Professional Services</u>	-CPA, Attorney
<u>Insurance</u>	-house, liability	<u>Phone</u>	-100% expense if cell phone consider as business phone
<u>Interest</u>	-Credit Cards, Bank Loans	<u>Travel</u>	-Hotel, Airlines, Shuttles, Cabs
<u>Internet</u>	-Internet Bill divided by BeautiControl Internet usage.	<u>Utilities</u>	-Heating, Electric, Garbage, Water, ETC
		week 1	
<u>Meals In</u>	-Open House, Snacks for Spas	week 2	
		week 3	
		week 4 & 5	
<u>Meals Out</u>	-Lunch, Dinner for Business Purposes	<b>TOTAL EXPENSE THIS MONTH</b>	
week 1		<b>PREVIOUS MONTHS TOTAL YEAR TO DATE</b>	+
week 2		<b>NEW TOTAL YEAR TO DATE</b>	=
week 3			
week 4 & 5			

